

**Supervision of Children and Youth
Parish School of Religion
Grades Preschool through High School**

1. Teachers have the responsibility for setting a tone of mutual respect in the classroom. Name-calling, put-downs, bullying, harassment, etc. are not acceptable.
2. Windows in the classroom door area are to remain uncovered at all times.
3. Teachers meeting individually with a student before or after class should be visible from the hallway, with the door open.
4. No child may be disciplined or corrected with abusive or demeaning language.
5. A child is never to be touched by an adult in a way that can be construed as punitive. Corporal punishment of children is not permitted in any instance.
6. Students are never to be disciplined by being sent out of the room alone.
7. If a child must be removed from the classroom a note should be sent to the administrator with a responsible child. The administrator will remove the student.
8. A teacher is never to leave ANY student or the classroom unsupervised. Asking a neighboring teacher to monitor the class is acceptable.
9. Parents/visitors must stop in the Religion Office before going to a classroom.
10. Parents, volunteers, and staff may visit a classroom at any time.
11. The Director of Religious Education or his/her designee will periodically visit each classroom.
12. Any parents requesting early dismissal of students must personally come to the office to pick up those children. If driving themselves, students who are leaving early must provide a note from the parent. The PSR Director may also call the home to verify permission to leave early.